



CITY OF TITUSVILLE
City Council Meeting Proceedings May 18, 2020

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CALL TO ORDER	Mayor Peden called the Regular Meeting to order.
INVOCATION	Moment of silence.
PLEDGE OF ALLEGIANCE	Led by Mayor Peden.
ROLL CALL	Mayor Peden, Deputy Mayor Crouch, Councilman Gordon, Councilman Witosky, and Councilman McCrillis.
ADDITIONS OR CORRECTIONS TO AGENDA	None.
PROCLAMATION	National Public Works Week – Read by Mayor Peden in appreciation of the Public Works Department.
APPOINTMENT TO BOARDS/AUTHORITIES	Bob Joyce – Titusville Redevelopment Authority <i>Motion by Mr. Witosky, second by Mr. Gordon and carried unanimously to appoint Bob Joyce to the TRA board.</i>
APPOINTMENT OF CITY SOLICITOR	Brian Cagle of the firm Pepicelli Young and Young in Meadville has been selected as the City Solicitor. <i>Motion by Mr. McCrillis, second by Mr. Crouch and carried unanimously to appoint Pepicelli Young and Young as the Solicitor to the City.</i>
APPROVAL OF PREVIOUS MEETING MINUTES	Minutes from May 4 and May 11 <i>Motion by Mr. Crouch, second by Mr. Witosky and carried unanimously to accept the minutes as submitted.</i>
OPERATIONAL REPORTS DEPARTMENTAL REPORTS	Finance, Fire, Police, Public Works, Water, Wastewater, and Treasurer departments' monthly reports for April submitted to Council. <i>Motion by Mr. Gordon, second by Mr. McCrillis and carried unanimously to accept departmental reports as submitted.</i>
MANAGER'S REPORT	City Manager updated Council on the Building Inspector interviews; bid opening for Diamond Street property was awarded to Wargo Enterprises; and Armstrong fiber optic phone conference. Mr. Peden asked about the SRO, Fire Dept. hiring, and the dumpster at WWTP. Neil stated the School Board would be voting at their meeting tonight on the SRO, the Fire Dept. hirees are still in the background check process, and the dumpster will be removed at WWTP. <i>Motion by Mr. Witosky, second by Mr. Crouch and carried unanimously to accept the Manager's Report as submitted.</i>

MINUTES OF BOARDS/AUTHORITIES	<p>Titusville Housing Authority – March 17 meeting minutes</p> <p><i>Motion by Mr. Crouch, second by Mr. Gordon and carried unanimously to accept the minutes as submitted.</i></p>
COUNCIL COMMITTEE UPDATES	<p>Airport Advisory Board – Councilman Crouch</p> <p>The Airport will be hosting graduation for THS; they would like to have an appreciation day at some point this summer; locks have been changed and only members have keys now; there is a gentleman that cleans and does upkeep and detailing on vehicles at the airport so they are allowing him to park his vehicle in the hangar; they are looking to hire someone to mow the airport and have found someone willing to mow three days a week at four hours a day for the rate of \$40/day but need to know the liability policy for such a person.</p> <p><i>Motion by Mr. Gordon, second by Mr. Witosky and carried unanimously to accept the Airport update.</i></p>
PUBLIC PARTICIPATION	<p>James Elliott – 306 N. Franklin St. – Are there residency restrictions on TRA Board members? Mr. Peden stated there were not.</p>
OLD BUSINESS SPECIAL EVENT APPLICATION	<p>American Legion – Memorial Day Service – May 25 in Scheide Park. No parade, abbreviated service this year due to COVID-19.</p> <p><i>Motion by Mr. McCrillis, second by Mr. Gordon and carried unanimously to approve the American Legion's event application.</i></p>
TRAFFIC CODE REVISIONS	<p>Police Chief Dustin Legoullon presented to Council the current ordinance on Abandoned Vehicles and the revisions he thinks should be made in order to better enforce the code. He received feedback from several other entities as to their policies and procedures as well as their ordinances. Notices on the vehicle as opposed to mailing them. Request for hearings before City Manager should be removed. The Solicitor will look at Traffic Code to make sure the recommendations align with that.</p> <p><i>Motion by Mr. Gordon, second by Mr. McCrillis and carried unanimously to direct the Solicitor to write up a new ordinance with the recommendations from the Police Chief.</i></p>
GREENWAY APPLICATION	<p>City Manager reported that the application is due May 29 – Public Works Director looked into a Trout Run issue but it did not qualify and we have run out of time to get together another project that would fit the grant.</p> <p>Mayor Peden made the suggestion that we forego submitting the application this year as we are not prepared with a project before the deadline.</p> <p><i>Motion by Mr. Witosky, second by Mr. Crouch and carried unanimously to accept the City Manager's recommendation to</i></p>

forego the application this year.

MARTIN STREET PROPERTY

Mayor Peden talked about the property at 214 N. Martin St. The City had been looking at the blighted properties and a Right-to-Know request from a citizen brought this one in particular to light. The City purchased this property in 2017 and sold it to an individual. The purchase was made with the condition that the deed would be transferred to the individual once certain criteria had been met in fixing the property. The buyer had one year to complete said projects. A quick deed was signed by Mr. Peden and Mr. Fratus in March of 2020. To date that deed has still not been filed and remains in the City's name while the buyer enjoys the benefits of not paying taxes. Past administration failed to follow through on this agreement and several entities have lost out on tax revenue for several years, including 2020. The City Solicitor will look into the recourse for this.

NEW BUSINESS
RESOLUTION NO. 18 OF 2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA, TO FIX THE MEETING DATES OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE.

Regular meetings will be held on the First and Third Mondays of the month at 7:00 p.m.

Mr. Gordon stated that he felt this should not go into effect until the third quarter in order to allow Council to work on goals. The Solicitor stated that a goal setting session could be advertised separately rather than table this.

Motion by Mr. Gordon, second by Mr. Crouch and carried unanimously to adopt the resolution as submitted effective immediately.

City Hall Renovations

Mr. Peden asked this be placed on the agenda to consider if Council wanted to move forward on this project. The application is due in March of 2021 but it is a long, drawn-out process so it could take that long to complete. The first step is basically getting a cost estimate on what it would take to renovate City Hall. City Hall is a historic building and should be a showcase for downtown Titusville. Mr. Peden would like to authorize the City Manager to proceed once the second bid comes in to move forward in getting the contracts ready. Mr. Gordon asked what amount the funding was. Mr. Peden said the project can be funded up to 50% of the total cost and CDBG funds can be used as a match and it's over a two year period. Mr. Gordon asked if it obligates us to a more expensive rehab. This is for exterior of City Hall only – siding, landscaping, possibly the ramp.

Motion by Mr. Gordon, second by Mr. Witosky and carried unanimously to table this until June 1 meeting.

**TITUSVILLE REDEVELOPMENT
AUTHORITY**

This item was added to agenda to talk about CDBG projects. Mr. Peden stated that TRA told the City Manager that they would not be able to do the projects. The Solicitor advised that that could not

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be done. Two members could meet in private but not all members. If TRA is not willing to do that then Council may have to meet with their board. Mr. Witosky agreed, it is the citizens money not TRA's or the City's.

COMMENTS BY MAYOR AND COUNCIL

Mr. Witosky addressed re-opening of counties and has been approached by citizens. As a Council we don't have much authority. He sympathizes with everyone. His recommendation is to self-govern.

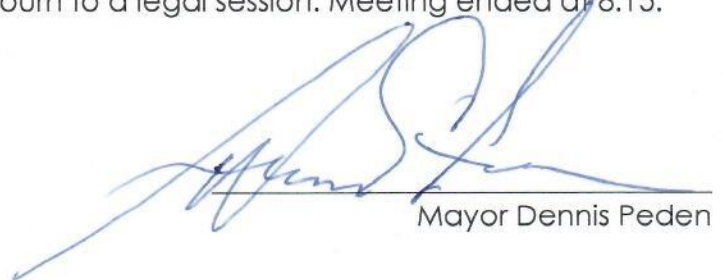
Mr. McCrillis stated that we definitely need to move on the Senior Parade and recognize those that are going into the Service. We as a City need to give them something and gather input from students and teachers.

ADJOURNMENT TO LEGAL SESSION

Motion by Mr. Gordon, second by Mr. McCrillis and carried unanimously to adjourn to a legal session. Meeting ended at 8:15.

APPROVED BY COUNCIL

THIS 1st DAY OF June, 2020



Mayor Dennis Peden

I hereby certify the foregoing to be a true and correct copy of the minutes of the Meeting of City Council of May 18, 2020.



Heather Stewart
Recording Secretary